

## NOTES OF MEETING BETWEEN TRUSTEE AND RESIDENT REGARDING WOULDHAM VILLAGE HALL

**Held on:** Friday, 2nd September, 2022 at 11.45am

**Venue:** Village Hall, High Street, Wouldham

**Present:**

Anne Marr (Trustee), Melanie McDermott (neighbour), T Miles (notes)

The purpose of this meeting was to look at the possibility of creating an accessible toilet in the Hall and discuss the issues regarding rear access along the back of the properties.

Ms Marr explained that now a new build hall had fallen through, the one in the High Street needs to be a better standard and fit for purpose. With this in mind, the Parish Council have contacted their insurers to sort out the large crack in the back of the toilet block. The initial survey identified potential damage could be due to the trees, particularly the eucalyptus which may have to come down. Ms McDermott agreed that trees could be felled, but would like to have the wood. We are still awaiting the schedule of works from the contractor as to when works could start. Ms McDermott noted that she would not be able to help with clearing her garden due to a leg injury. It was felt that this may form part of the insurance works.

With reference to the fire exit route, Ms McDermott explained that the gate had disintegrated at the bottom and causes a risk of her dog being able to get out. Ms Marr agreed to get this fixed asap.

There was a suggestion to transfer the rights across land. This would effectively transfer the rights along the path outside Ms McDermotts to her in exchange for the same amount of land at the bottom of the garden. This would enable an exit to be installed leading out to the road at the rear of the properties. An easement would also need to be included to ensure access to the wall of the toilet block. Obviously, a solicitor would need to be engaged to ensure transfer was carried out correctly.

Ms Marr also explained the proposal to create an accessible toilet within the footprint of the main hall. A rough plan was discussed (attached). This will mean issuing a party wall notice and creating an 'infill' up to the window. Ms McDermott did not object to the extension, but pointed out that there were services under the piece of land and that the main stop-cock for the row of houses was in that area. She would also need to have access to the roof of her extension for maintenance etc. Ms Marr confirmed that these areas would be addressed and part of the build.

It was therefore agreed to suggest to the Parish Council that these changes are progressed in order to provide better facilities in the Hall.

Signed \_\_\_\_\_ Date \_\_\_\_\_

